

## Job Available

PEISCT Invites applications from competent Teachers/Staff for the following positions with leadership qualities, good communication and Computer skills for Cambridge program and FBISE system.

SN#	Post	Required	Requirements
1	Vice Principal	1	Bachelors/Masters & B.Ed./M.Ed. with 7 yrs. relevant administrative experience and academic acumen
2	English Teacher	2	Bachelors/Masters in English and B.Ed./M.Ed. with 7 yrs. relevant
3	Physics Teacher	1	experience Bachelors/Masters in Physics and B.Ed./M.Ed. with 7 yrs. relevant experience
4	Computer Science Teacher	1	Bachelors/Masters in Computer Science and B.Ed./M.Ed. with 7 yrs. relevant experience
5	Chemistry Teacher	1	Bachelors/Masters in Chemistry and B.Ed./M.Ed. with 7 yrs. relevant experience
6	<b>Biology Teacher</b>	1	Bachelors/Masters in Biology and B.Ed./M.Ed. with 7 yrs. relevant experience
7	Business studies/ Accounting	1	Bachelors/Masters in Business studies/Accounting and B.Ed./M.Ed. with 7 yrs. relevant experience
8	Urdu Teacher	2	Masters in Advance Urdu and B.Ed./M.Ed. with 7 yrs. Relevant experience
9	Kindergarten Teacher	2	Bachelors/Masters with Early Childhood Education / Montessori Diploma with 5 yrs. relevant experience
10	<b>Student Counselor</b> (Educational Psychologist)	1	Bachelors/Masters in Educational Psychology with 5 yrs. relevant experience
11	Accountant/Admin	1	Bachelors/Masters in Accounting/Commerce or CA/ACCA Proof of at least 5 yrs. of experience in Accounting and Administration in reputable organizations
12	PA to Principal	1	Bachelors/Maters with good communication, computer skills with 3 yrs. relevant experience
13	Receptionist	1	Bachelors with good communication, computer skills with 3 yrs. relevant experience
14	Gatekeepers	1	Literate, having character certificate with 3 yrs. relevant experience
15	Office Helper	1	Literate, having character certificate with 3 yrs. relevant experience
16	General Assistant (Admin supervisor)	1	Bachelors with 3 yrs. relevant administrative experience

CVs with the latest photographs and handwritten applications may be emailed to the following address: <u>eoptehran@gmail.com</u> within 14 days of advertisement date. In addition to it, Candidates are requested to register yourself on the link (<u>https://forms.gle/ZLR2MnB4YNUtpm809</u>) available on PEISCT website (<u>www.pisctehran.com</u>).Please mention position title applied for in the email Subject. Only shortlisted candidates will be notified on their given phone number (+98-21-66944900) or email addresses.